

EXECUTIVE SECRETARIAT

ROUTING SLIP

TO:

		ACTION	INFO	DATE	INITIAL
1	DCI				
2	DDCI				
3	EXDIR		X		
4	D/ICS				
5	DDI				
6	DDA	(X)			
7	DDO				
8	DDS&T				
9	Chm/NIC				
10	GC				
11	IG				
12	Compt				
13	D/OLL				
14	D/PAO				
15	VC/NIC				
16	D/PERSONNEL		(X)		
17					
18					
19					
20					
21					
22					

SUSPENSE _____ Date _____

Remarks

STAT

Executive Secretary
23 Dec 86

Date

ROUTING AND TRANSMITTAL SLIP

29 Dec 86

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. DIRECTOR OF PERSONNEL		
2.		
3.		
4.		
5.		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

#1 - FOR ACTION: PLEASE RESPOND DIRECT WITH
DROP COPY TO DDA.

SUSPENSE: 7 JANUARY 1987.

STAT

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
EXA/DDA	
	Phone No.

5041-102

* U.S.G.P.O.: 1963 - 421-529/320

OPTIONAL FORM 41 (Rev. 7-76)
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5932x



Interagency Savings Bonds Committee

OFFICE OF THE CHAIRMAN

December 18, 1986

WASHINGTON, DC 20226

The Honorable
William J. Casey
Director
Central Intelligence Agency
Headquarters
McClean, VA 22101

Dear Mr. Casey:

The 1987 Interagency U. S. Savings Bonds Campaign will soon be underway. As in all efforts of this kind, top management support is essential to success. Your personal support and the appointment of a Vice Chairman are the first steps in this process.

Please appoint a senior executive from your staff as Vice Chairman with the authority to speak for you in all campaign matters and to direct all levels of management in the execution of their campaigns. The Vice Chairman should then select an Agency Campaign Coordinator to handle the smooth running of day-to-day campaign activities.

Please ask the 1987 Vice Chairman to forward the information requested on the attached sheet to me by January 9, 1987 so that campaign coordination may proceed in a timely manner. Thank you in advance for your personal involvement and support.

Sincerely,

Robert J. Sweeney
Director
Federal Savings Bonds Program
Liaison to the Interagency Committee

Attachment



Buy U.S. Savings Bonds Regularly on the Payroll Savings Plan



1987 Interagency Savings Bonds Campaign

Agency _____

Vice Chairman _____

Title _____

Address _____

Phone _____

Campaign Coordinator _____

Title _____

Address _____

Phone _____

Please mail to: Robert J. Sweeney
Director, Federal Savings Bonds Program
Department of the Treasury
U. S. Savings Bonds Division
Washington, D.C. 20226